



Iowa Department of Human Services

INFORMATIONAL LETTER NO.1932-MC-FFS

DATE: August 14, 2018

TO: Iowa Medicaid Home Health Agencies

APPLIES TO: Managed Care and Fee-for-Service (FFS)

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: 2018 Cost Report for Private Duty Nursing and Personal Care Services

EFFECTIVE: Immediately

In accordance with Section 441 of the Iowa Administrative Code (IAC), Chapter 79.1(27), Iowa Medicaid Home Health Agencies (HHA) which provide Early Periodic Screening, Diagnostic, and Treatment (EPSDT) Private Duty Nursing (PDN) and Personal Care (PC) Services are required to submit annual cost reports to the Iowa Medicaid Provider Cost Audit and Rate Setting Unit.

Updates to the Medicaid Cost Report and Instructions

The HHA EPSDT PDN/PC Medicaid cost report and instructions have been updated. The updated cost report and instructions can be found on the [DHS website](http://dhs.iowa.gov/ime/providers/forms)¹ under the Medicaid Cost Report Forms by Provider Type. The cost report template is form 1728-94.

The new cost report and instructions should be used beginning with fiscal years ending June 30, 2018.

Various updates have been made to the cost report schedules. Significant changes include:

- Updated instructions to aid in cost report completion.
- New sections were added to Schedule S to separately report units by IME FFS and each Managed Care Organization (MCO).
- Consolidated Schedule C1 and C2 into one Schedule C.
- Removed underutilized expense lines on Schedule C and added new ones based on provider questions.

¹ <http://dhs.iowa.gov/ime/providers/forms>

- Added more lines for adjustments on Schedule E and made the columns more intuitive.
- Reformatted Schedule G and updated to the column descriptions to aid in completion.
- Created a new Schedule H to fully describe allocation methods. The allocation description will no longer be reported on Schedule C. Instead a reference number will be entered on Schedule C. The reference number will correspond with a full description on Schedule H.
- Increased Excel protections to ensure the integrity of the template. Providers will no longer be able to add content to the form except for Support Schedules 1 and 2.

If you have any questions please contact the IME Provider Cost Audit and Rate Setting Unit at 1-866-863-8610, or email costaudit@dhs.state.ia.us.